

Washington West Supervisory Union Executive Committee
“OFFICIAL” Meeting Minutes for November 12, 2014
Washington West Central Office

WWEC Members Present: Doug Mosle (Fayston), Deb Hunter (Harwood), Dale Smeltzer (Harwood), Jim Burmester (Moretown), Eve Frankel (Waitsfield), Rob Rosen (Warren)

Administrators Present: Brigid Scheffert, Sheila Soule, Donarae Dawson, Michelle Baker, Amy Rex (Harwood Principal), Lisa Atwood (Harwood Principal)

Other Board Members: Kate O'Neill (Moretown), Heidi Spear (Fayston)

Public: Matt Mientka (Waterbury Record)

Eve Frankel called the meeting to order at 5:30 p.m.

1) Action Items

- a) **Approve minutes** – Deb Hunter moved to approve the minutes of October 8, 2014 as written. Rob Rosen seconded the motion which passed unanimously.
- b) **WWSU Board Negotiating Council** – Rob Rosen moved to establish a WWSU Board Negotiating Council to negotiate the contracts for WWEA and HEA along with the newly required WWSU contract. Dale Smeltzer seconded the motion which passed unanimously.

2) Discussion Items

- a) **Presentation from HUHS Administrators** - Amy Rex and Lisa Atwood, Harwood Principals, gave a presentation. Two handouts were distributed, one on the Vision of Learning for Harwood Union graduates; the other a summary of the Initiatives and Partnerships being implemented.
 - b) **Longitudinal Enrollment Report/Discussion** - This was postponed since the data was not yet ready.
 - c) **WWSU Budget Run #1** - Michelle Baker provided a handout titled "FY2016 Budget Presentation #1" dated 11/12/14, which she presented. She briefly reviewed the brainstorming discussion from the previous meeting, and the reconsideration of the needs given the actual timing of collective bargaining being accomplished before WWSU rollout can occur. This rollout will have to be postponed a year for a master agreement to be negotiated. The budget draft is now a level service budget with the exception of moving into the Central Office some software applications and support programs that are purchased centrally and currently billed to districts and reflected in their budgets. The projected increase with the move-in of the District-wide software applications is 7%, however that move-in will result in an equal reduction in the local budgets so the actual new costs increase is 4%, as well as saving some billing costs at Central Office. After discussion at the administrative team level it was decided to hold off on the professional development initiative while there are so many changes occurring. Details for the software applications expenses were provided. A Staffing Schedule was provided, with a 0.12 additional FTE due to minor adjustments including 0.1 increase in the Medicaid Billing Clerk. A summary of budget changes over time was provided. Cost assessment is now based on equalized pupils, and those figures and data will be available with the next draft in December. The fund balance is similar in amount to past years, however Michelle noted that establishing a contingency fund with part of the fund balance is something to consider.
- 3) **Executive Session:** Rob Rosen moved to go into executive session at 6:57 p.m. for a matter of employee contract with the Superintendent and all board members invited. Dale Smeltzer seconded the motion which passed unanimously. It was agreed to come out at 6:58 p.m. and no action was taken
 - 4) **Executive Session:** Rob Rosen moved to go into executive session at 6:59 p.m. for the Superintendent Evaluation with the Superintendent and all board members invited. Dale Smeltzer seconded the motion which passed unanimously. *(Rob Rosen left at 7:15 p.m.)* It was agreed to come out of executive session at 8:25 with the following action taken:

- a) Doug Mosle moved to approve the revised Superintendent Agreement for FY2015 to reflect the actual negotiated agreement and to correct the accounting error hence paying the established travel stipend of \$3,000 instead of the submitted \$2,000 for 2014 and 2015; and also that the Board, per the Superintendent contract, is establishing at its November meeting that the salary increase will be set commensurate with the teacher settlement. Dale Smeltzer seconded the motion which passed unanimously.
- 5) **Other Business** – There was none
- 6) **Adjournment** – Dale Smeltzer moved to adjourn the meeting at 8:30 p.m. Deb Hunter seconded the motion which passed unanimously.

Minutes recorded by Dale Smeltzer